

2019 NNIG Steering Committee Minutes

September 24, 2019

ATTENDEES: Paul M. - Chair
Sharon R. - Secretary
Kathy A. - Treasurer
Mike B. – NNIG Rep
Ronda – CO Manager
Kathleen W. - visitor

- I. Paul M – Chair: Opened with Serenity Prayer. Quorum accounted for
- II. Kathy A - Treasurer Report: Checking account \$19,044. Prudent Reserve is to be \$54,000 (9kx6). See old business discussion below.
- III. Old Business:
 - A. Format to handout of Financial Report to be tweaked to indicate the Prudent Reserve required and the actual figure on hand. The 2020 budget will be worked on.
- IV. New Business:
 - A. Reformat the Financial Summary sheet for monthly handout at NNIG to show Budget-Actual-Difference.
 - B. There are no line-item budgets or Committee Chairs. Need to have these by December NNIG meeting so can prepare the 2020 NNIG Budget by end of January. Ask chairs at 10/1 meeting to submit budget figure by December 1, 2019. Advise they can ask for help from CO or Steering Committee members. Chairs may also come to Steering Committee meeting on October 29th to discuss.
 - C. 2020 Budget will be reformatted to represent an actual Budget with Budget-Actual-Difference Columns for ongoing reporting.
 - D. OPS Procedure 10.7.6 (*One month's expenses should be in the General Account's checkbook for the operation of the Central Office.*) proposed by Mike B. to change to 2 months. Motion approved by Steering Committee. Regarding 18.3 procedure (*18.3 At the next business meeting of NNIG the Steering Committee shall report their vote to the Group Representatives present, and ask for a simple motion of approval.*), this will be brought up to NNIG Meeting on 10/1/19.
- V. Meeting closed with Responsibility Pledge 6:45 P.M.